

Duplicates Report

This report looks at person records within the organisation. and compares them to either its own records to search for duplicates within the current organisation or to the national database to search for duplicate person records outside the current organisation.

Duplicate Match Criteria: (please select one)

☐ First name, Last name and DOB exactly match and DOB is provided on all records

☐ First name, Last name and DOB exactly match but DOB is ignored if blank

☒ Last name and DOB exactly match and DOB is provided on all records

Extent of Search: (please select one)

☐ Search for duplicates linked to your current organisation only

☒ Search for duplicates across entire system

GO

Record in this organisation

Potential Duplicate

Search*:

ID	NAME	YEAR OF BIRTH	ID	NAME	YEAR OF BIRTH	ORGANISATION	
	John Smith	1985		John Smith	1985	NV Independent [VIC]	Submit for merge
	Jane Doe	1990		Jane Doe	1990	Perth Netball Association [WA]	Submit for merge
	Michael Brown	1988		Michael Brown	1988	North Cottesloe Primary School Netball Club [WA]	Submit for merge
	Emily White	1992		Emily White	1992	Melton Netball Association [VIC]	Submit for merge
	David Green	1987		David Green	1987	Fremantle Netball Association [WA]	Submit for merge
	Sarah Black	1991		Sarah Black	1991	Diamonds [WA]	Submit for merge
	Robert Jones	1989		Robert Jones	1989	Success Netball Association Inc [WA]	Submit for merge

This report is most effective when run by an organisation that has a large number of person records in its database. You can then choose to manage the displayed duplicates by submitting merge requests for them.