Organisation Search

This screen allows searching or browsing for child organisations. The following actions can then be taken:

- Click the image to display details about the organisation.

- Click the image to access the organisations' administration. This function will be taken to the home page of the administration site.

- Click the image to edit the organisation. The edit screen pops up in a new window.

- Click the image to manage the organisation's relationships (ie. add or remove from the selected organisation's 'child' organisation list). The screen pops up in a new window.

Search for an Organisation

Organisation Search/Edit ❓

➕ Create New Organisation

Search	Tree View

Search for an organisation

Search text	Netball victoria
Search type	Name contains search string ⌄
	☐ Include Non-Linked Organisations
	Search

Filter: [_____]

ID	NAME	SUBURB/TOWN	STATE	TYPE	STATUS	SELECT	VIEW	ADMIN	EDIT	ORG. RELS
1044	Local Netball Victoria	East Melbourne	VIC	Association		➡	👁	👤⚙	✏	🔗
1600	Local and Netball Victoria (Dev) ...	PO Box 60	VIC	Club		➡	👁	👤⚙	✏	🔗
1014	Netball Victoria	please contact your club, associati...	VIC	State		➡	👁	👤⚙	✏	🔗

Search tab

This allows child organisations to be searched by entering part of the name, or the ID number.

1. Enter part of the organisation name, and make a selection from the dropdown list (whether the name **contains**, **starts** or **ends** with the **search string**).

Name contains search string ▼
Name contains search string
Name starts with search string
Name ends with search string
Use Organisation ID

2. Alternatively, enter the Organisation ID.
3. To include 'non-linked organisations (i.e. those that have no parent organisations), check the 'non-linked organisations' checkbox.
4. Click the **Search** button. Search results are then listed in a table below.

Actions for an Organisation

1. Choose one of the three actions (Show Details, Administer, Edit)
2. Alternatively, click the **Select** link of an organisation.
   a. The child organisations of the selected organisation can then be displayed.
   b. Select **Immediate** and click **Search** to display the child organisations that a directly related to the selected organisation.
   c. Select **All descendents** and click **Search** to display the child organisations that are directly related to the selected organisation, plus any decendent organisations (i.e. children of the children, and so on, to the bottom of the organisation tree).
   d. Make a selection from the Filter type dropdown list to limit the child organisations to the selected Organisation type.
   e. Any child organisations displayed can also be selected and the process repeated to 'drill down' the organisation tree.

⚠️ Attributes of the organisation are shown in the Status column of the search results:

N : Means an 'non-linked' organisation - i.e. one that has no parent organisations.
H : Hidden organisation (will not appear in public organisation searches).

Tree view tab

This displays the child organisations in a hierarchical 'tree' view, grouped by organisation type.

- Click an organisation name (or an organisation type - eg CLUBS, ASSOCIATIONS etc), or a ⊞ image . This will expand and display all the child organisations linked directly below that organisation or organisation type selected.
- Choose one of the three actions (Show Details, Administer, Edit) as referred to above.
- Click a ⊟ image to collapse that part of the tree. Click the top left ⊟ link in the tree view to collapse the entire tree.

⊟ **Netball Australia**

   ⊟ **STATES**

      ⊞ 71262 Australian Defence Force Netball Association   👁 👤⚙ ✏ 🗂
      ⊞ 50157 Member Organisation Training Entity   👁 👤⚙ ✏ 🗂
      ⊞ 38949 Netball ACT   👁 👤⚙ ✏ 🗂
      ⊞ 38948 Netball Northern Territory   👁 👤⚙ ✏ 🗂
      ⊞ 38894 Netball NSW   👁 👤⚙ ✏ 🗂
      ⊞ 38947 Netball Queensland   👁 👤⚙ ✏ 🗂
      ⊞ 38950 Netball South Australia   👁 👤⚙ ✏ 🗂
      ⊞ 38951 Netball Tasmania   👁 👤⚙ ✏ 🗂
      ⊞ 38919 Netball Victoria   👁 👤⚙ ✏ 🗂
      ⊞ 38952 Netball Western Australia   👁 👤⚙ ✏ 🗂

   ⊟ **REGIONS**

      ⊞ 51062 Pacific Netball Partnership   👁 👤⚙ ✏ 🗂

   ⊟ **OTHER AFFILIATES**

      ⊞ 71226 Australian Mens and Mixed Netball   👁 👤⚙ ✏ 🗂
      ⊞ 51583 Australian Netball League   👁 👤⚙ ✏ 🗂