# **Edit Person Record**

There are two ways to edit a person record:

## First way

Search for a Person using any one of the methods described in Searching Person Record.

Select the Person Record to edit, and edit the person details in the Personal Details section of the General Tab.

Click the **Update** button to save your changes.

Further Person data, such as Roles, Registration, Custom Fields, Payments, Admin, Accreditations and Family Relationships can be edited in separate sections on this page.

MyNetball Administration

Person Edit: (ID: (ID: )			
CRM Activity Workflow	vs Player		
Personal Details Custom Fields Publi	c Profile Family Relationships Audit Admin		
TIDe			
First Name	*		
Middle Name / Initial			
Last Name	* T <sub>main</sub>		
Alternate Last Name / Maiden Name			
Date of Birth	* THE MADE		
Country of Birth			
Gender	Male • Female O Undisclosed		
Email	* No email		
Address1	* Address Line 1		
Address2	Address Line 2		
Address3	Address Line 3		
Suburb/Town	* Suburb		

#### Additional Information

Do you identify as Aboriginal and/or Torres * Strait Islander?	NO	•
In which country were you born?	Australia	•
Are there any languages other than English * spoken at home?	NO	•
If Yes, then what other languages are spoken?	Select V	•
Do you have a disability?	NO	•
3rd language spoken	Select	•
Comment (Only displays on this page) 🔎		

#### Second way:

Use the Person Contact Details menu item to access the Edit Person Contact Details page. Click on the pencil icon next to the person's ID to edit the record.

# **Edit Person Contact Details**

Role	PLAYER V
Sub Role	Any Sub Role Select Sub Roles

## Advanced Search

NAME ID EMAIL HOME PHONE MOBILE PHONE DOB / ADDRESS HOLD AND DESCRIPTION OF TAXABLE 000000000 04 10000 2012/06/08 / XAMPA representation pro-000000000 10.00 mm (10.00 04-03110000 72428-02 / 1.184+ 800 C. S. COLUMN TWO IS NOT THE OWNER. 8-03-01 0100001111 04-11-1000 ø 1000 8177 N.S. 1995 THE REPORT OF THE PARTY 0200000000 04-07030000 20400-02 0.000,000 And the second second second 0100001110 04-07-0000 0-07-01 / 11.410H REES ADDY AND A DESCRIPTION OF 0200000000 04-11-1000 21-A0-11 8 (F), C(2) / HE 1994 CALLS IN THE OWNER WATER 01000011110 04-11-1000 71-728-08 / more Real Property and the PHONE OF CONTRACTOR OF A DESCRIPTION 010001111 04-11-1000 NORT, SOTO A CONTRACTOR OF A CONTRACTOR OF 000000000 04-11-1000 0409-01 / months ð 110012 Barriery, Chiefen AND A DOT OF THE OWNER. 1200011123 04-14-1000 / 101601 BOTTLEY. ACCESSION OF A DESCRIPTION OF A DESCRIPR 000000000 0-00-03 04-01-0000

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Filter

Save