

Edit Person Record

There are two ways to edit a person record:

First way

Search for a Person using any one of the methods described in [Searching Person Record](#).

Select the Person Record to edit, and edit the person details in the Personal Details section of the General Tab.

Click the **Update** button to save your changes.

Further Person data, such as Roles, Registration, Custom Fields, Payments, Admin, Accreditations and Family Relationships can be edited in separate sections on this page.

MyNetball Administration

Person Edit: [redacted] (ID: [redacted]) ?

CRM

Activity

Workflows

Player

Personal Details

Custom Fields

Public Profile

Family Relationships

Audit

Admin

Title

First Name

*

Middle Name / Initial

Last Name

*

Alternate Last Name / Maiden Name

Date of Birth

*

Country of Birth

Gender

*

☐ Male

☒ Female

☐ Undisclosed

Email

*

☐ No email

Address1

*

Address Line 1

Address2

Address Line 2

Address3

Address Line 3

Suburb/Town

*

Suburb

Additional Information

Do you identify as Aboriginal and/or Torres Strait Islander?

NO

In which country were you born?

Australia

Are there any languages other than English spoken at home?

NO

If Yes, then what other languages are spoken?

Select...

Do you have a disability?

NO

3rd language spoken

Select...

Comment
(Only displays on this page)

Save

Second way:

Use the Person Contact Details menu item to access the Edit Person Contact Details page. Click on the pencil icon next to the person's ID to edit the record.

Edit Person Contact Details

Role

PLAYER

Sub Role

Any Sub Role

Select Sub Roles...

Advanced Search

Filter

ID	NAME	EMAIL	HOME PHONE	MOBILE PHONE	DOB
 0000001	0000001, 0000001	0000001@0000001.0000001	000000100	04-0000000	00-00-00
 0000002	0000002, 0000002	0000002@0000001.0000001	000000100	04-0000000	00-00-00
 0000003	0000003, 0000003	0000003@0000001.0000001	000000100	04-0000000	00-00-00
 0000004	0000004, 0000004	0000004@0000001.0000001	000000100	04-0000000	00-00-00
 0000005	0000005, 0000005	0000005@0000001.0000001	000000100	04-0000000	00-00-00
 0000006	0000006, 0000006	0000006@0000001.0000001	000000100	04-0000000	00-00-00
 0000007	0000007, 0000007	0000007@0000001.0000001	000000100	04-0000000	00-00-00
 0000008	0000008, 0000008	0000008@0000001.0000001	000000100	04-0000000	00-00-00
 0000009	0000009, 0000009	0000009@0000001.0000001	000000100	04-0000000	00-00-00
 0000010	0000010, 0000010	0000010@0000001.0000001	000000100	04-0000000	00-00-00
 0000011	0000011, 0000011	0000011@0000001.0000001	000000100	04-0000000	00-00-00