

Edit Person Record

There are two ways to edit a person record:

First way

Search for a Person using any one of the methods described in [Searching Person Record](#).

Select the Person Record to edit, and edit the person details in the Personal Details section of the General Tab.

Click the **Update** button to save your changes.

Further Person data, such as Roles, Registration, Custom Fields, Payments, Admin, Accreditations and Family Relationships can be edited in separate sections on this page.

MyNetball Administration

Person Edit: [redacted] (ID: [redacted]) ?

CRM	Activity	Workflows	Player		
Personal Details	Custom Fields	Public Profile	Family Relationships	Audit	Admin

Title

First Name

*

Middle Name / Initial

Last Name

*

Alternate Last Name / Maiden Name

Date of Birth

*

Country of Birth

Gender

*

☐ Male

☒ Female

☐ Undisclosed

Email

*

☐ No email

Address1

*

Address Line 1

Address2

Address Line 2

Address3

Address Line 3

Suburb/Town

*

Suburb

Additional Information

Do you identify as Aboriginal and/or Torres Strait Islander?

NO

In which country were you born?

Australia

Are there any languages other than English spoken at home?

NO

If Yes, then what other languages are spoken?

Select...

Do you have a disability?

NO

3rd language spoken

Select...

Comment
(Only displays on this page)

Save

Second way:

Use the Person Contact Details menu item to access the Edit Person Contact Details page. Click on the pencil icon next to the person's ID to edit the record.

Edit Person Contact Details

Role

PLAYER

Sub Role

Any Sub Role

Select Sub Roles...

Advanced Search

Filter

ID	NAME	EMAIL	HOME PHONE	MOBILE PHONE	DOB
 00000001	00000001-00000001-00000001	00000001-00000001-00000001	0000000000	04-00000000	00-00-00
 00000002	00000002-00000002-00000002	00000002-00000002-00000002	0000000000	04-00000000	00-00-00
 00000003	00000003-00000003-00000003	00000003-00000003-00000003	0000000000	04-00000000	00-00-00
 00000004	00000004-00000004-00000004	00000004-00000004-00000004	0000000000	04-00000000	00-00-00
 00000005	00000005-00000005-00000005	00000005-00000005-00000005	0000000000	04-00000000	00-00-00
 00000006	00000006-00000006-00000006	00000006-00000006-00000006	0000000000	04-00000000	00-00-00
 00000007	00000007-00000007-00000007	00000007-00000007-00000007	0000000000	04-00000000	00-00-00
 00000008	00000008-00000008-00000008	00000008-00000008-00000008	0000000000	04-00000000	00-00-00
 00000009	00000009-00000009-00000009	00000009-00000009-00000009	0000000000	04-00000000	00-00-00
 00000010	00000010-00000010-00000010	00000010-00000010-00000010	0000000000	04-00000000	00-00-00
 00000011	00000011-00000011-00000011	00000011-00000011-00000011	0000000000	04-00000000	00-00-00